

**COMMERCIAL / INDUSTRIAL PROFILE SHEET - Main Listing Data Fields: Shaded areas, Directions, Showing Information and Remarks are optional.**

MLS #   
Assigned By Computer

**General**

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Office Code

Listing Agent's Name (last, first initial)

Agent Code

**Address**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Address

N/S/E/W Street Name

Unit #/Add'l Addr

County

Municipality (Taxing Municipality)

State

Zip Code + Four

**Main Fields**

<input type="text"/>																<input type="text"/>				<input type="text"/>			<input type="text"/>	<input type="text"/>			<input type="text"/>		<input type="text"/>											
Tax Key Number as it appears in Tax Data - including letters and spaces																List Price				N/S Location			N/S	E/W Location			E/W	Flood Plain Y/N/P/U			Taxes (Net General)		Taxes as of Year							
<input type="text"/>											<input type="text"/>			<input type="text"/>			<input type="text"/>			<input type="text"/>			<input type="text"/>			<input type="text"/>		<input type="text"/>												
Lot Size											Zoning			Listing Date (MMDDYY)			Expiration Date (MMDDYY)			Subagent Commission-Enter % of Sale Price or \$ Amount			Buyer Agent			Bonus to Broker			Broker Owned Y/N			Named Prospects Y/N			Exclusive Agency Contract Y/N					
<input type="text"/>		<input type="text"/>		<input type="text"/>																<input type="text"/>			<input type="text"/>		<input type="text"/>			<input type="text"/>			<input type="text"/>			<input type="text"/>		<input type="text"/>				
Variable Commission Y/N		Limited / Unserviced Listing Y/N		Owner's Name																Property PIN/Prompt Response ID			MLS Take Photo Y/N		Low Value Range Price			Type (BUS/COM/IND)			For Lease Only (L) For Sale Only (S) For Sale or Lease (B)			Square Footage			Parking		Year Built	
<input type="text"/>		<input type="text"/>		Occupied (Y/N)																Occ. Permit Required Y/N																				

Directions:

Showing Info:

Public Remarks:

Private Broker to Broker Remarks (commission remarks, mortgage info, etc.):

**Details**

<input type="text"/>				per	<input type="text"/>		MO/YR	<input type="text"/>												<input type="text"/>				<input type="text"/>												<input type="text"/>			
Lease Amount				Name of Business																Year Established				Industrial Park Name												Scheduled Gross Income			
<input type="text"/>				<input type="text"/>				<input type="text"/>								<input type="text"/>				<input type="text"/>								<input type="text"/>											
Vacancy Allowance				Average Rent / Square Foot				Gross Operating Income								Total Operating Expense				Net Operating Income																			

Address: \_\_\_\_\_

**Commercial/Industrial Profile Sheet**

**DETAILS:** An (R) indicates that at least one Detail is required.

**01. TYPE COMMERCIAL (R)**

01. Retail
02. Wholesale
03. Office(s)
04. Warehouse
05. Recreational
06. Special Purpose
07. Other

**02. # OF ACRES (R)**

01. Less than 1/2
02. 1/2 less than 1
03. 1 less than 3
04. 3 less than 5
05. 5 less than 10
06. 10 less than 40
07. 40 less than 80
08. 80 less than 120
09. 120 +

**03. TYPE INDUSTRIAL (R)**

01. Light Manufacturing
02. Heavy Manufacturing
03. Mini Storage
04. Storage Warehouse
05. Special Purpose
06. Other

**04. LOCATION (R)**

01. Corner
02. Industrial Park
03. Shopping Center
04. Free Standing
05. Business District
06. Near Public Transportation
07. Other

**05. # OF STORIES (R)**

01. 1
02. 2
03. 3
04. 4
05. 5 - 10
06. 11 - 20
07. 21 or More

**06. PROXIMITY TO HWY (R)**

01. 0 - 1 Mile
02. 1 - 3 Miles
03. 3 - 5 Miles
04. 5 - 7 Miles
05. 7 - 10 Miles
06. 10 + Miles
07. Other

**07. ROAD FRONTAGE (R)**

01. None
02. Unimproved Road
03. Private Road
04. Town/City Road
05. State Road
06. Interstate Road
07. High Visibility
08. Interstate Access
09. Paved Road
10. Paved Lot
11. Waterfrontage
12. Mall Frontage
13. Near Public Transportation
14. Frontage Road to Hwy/Street

**08. EXTERIOR (R)**

MAIN

01. Brick
02. Stone
03. Wood
04. Aluminum
05. Steel
06. Vinyl
07. Abestos/Asphalt
08. Stucco/Slate
09. Masonite/Pressed Board
21. Fiber Cement

PARTIAL

10. Brick
11. Stone
12. Wood
13. Aluminum
14. Steel
15. Vinyl
16. Asbestos/Asphalt
17. Stucco/Slate
18. Masonite/Pressed Board
19. Aluminum Trim
22. Fiber Cement
20. Other

**09. ROOFING (R)**

01. Composition
02. Wood
03. Slate/Tile
04. Rubber
05. Tar/Gravel
06. Metal
07. Other

**10. AVG CEILING HEIGHT (R)**

01. Less than 8'
02. 8' - 10'
03. 11' - 15'
04. 16' - 20'
05. 21' - 30'
06. More than 30'

**11. TRUCK DOOR HEIGHT (R)**

01. No Truck Door
02. Less than 6'
03. 6' - 8'
04. 9' - 12'
05. 13' - 15'
06. 16' - 20'
07. Over 20'

**12. HEATING/COOLING (R)**

01. None
  02. Natural Gas
  03. Propane Gas
  04. Electric
  05. Oil
  06. Solar
  07. Wood/Coal
  08. Central Air
  09. Wall/Sleeve Air
- TYPE
10. Forced Air
  11. Gravity
  12. Hot Water/Steam
  13. Heat Pump
  14. Other

**13. FINANCING AVAILABLE**

01. Assumable - FVA
02. Assumable - SVA
03. Assumable - FHA
04. Land Contract
05. Owner May Assist
06. Rent/Option to Buy
07. Exchange
08. Other
09. In foreclosure / REO
10. Short Sale

**14. WATER/WASTE (R)**

01. Municipal Water
02. Municipal Sewer
03. Municipal Shared Well
04. Private Well
05. Private Shared Well
06. Point Well
07. Septic System
08. Mound System
09. Holding Tank
10. Other
11. None

**15. MUNICIPALITY (R)**

01. City
02. Town
03. Village

**16. MISCELLANEOUS (R)**

01. Security Equipment
02. Sprinkler System
03. Conveyor
04. Elevator
05. Freight Elevator
06. Loading Dock
07. Roof Sign
08. Pole Sign
09. Fixtures
10. Furniture
11. Carpeting
12. Paneling
13. Compressor
14. Fuel Tanks
15. Display Window
16. License Included
17. Rest Rooms
18. 220 Volt Power
19. 440 Volt Power
20. Inventory Included
21. Recreation Facilities
22. Inside Storage
23. Outside Storage
24. Traffic Count Available
25. Railroad Siding
26. Living Space Available
27. Handicap Access
28. Handicap Equipped
29. Other

**17. OCCUPIED (R)**

01. Vacant
02. Under 10% Vacant
03. 10% - 20% Vacant
04. Over 20% Vacant
05. Not Vacant
06. Owner Will Lease Back

**18. BASEMENT (R)**

01. Full
02. Partial
03. Basement W/Crawl Space
04. Crawl Space Only
05. Walk Out/Outside Entrance
06. Block
07. Poured Concrete
08. Brick
09. None

**19. EXPENSES INCLUDE (R)**

01. None
02. Legal
03. Accounting
04. Advertising
05. Licenses
06. Permits
07. Property Insurance
08. Property Management
09. Payroll
10. Taxes-Personal Property
11. Repair & Maintenance
12. Services (All)
13. Supplies
14. Utilities
15. Reserve For Replacement
16. Business Insurance
17. Miscellaneous
18. Other

**20. DOCUMENTS ON FILE (R)**

01. Seller Condition Report
02. Tax Bill
03. Survey
04. Prior Title Policy
05. Abstract
06. Indp Inspection Report
07. Well Test
08. Septic Report
09. Flood Plain Letter
10. Appraisal
11. DILHR Inspection
12. Code Compliance/Occp Permit
13. Leases
14. Deed Restrictions
15. Zoning
16. Utility Cost
17. Personal Property Taxes
18. Exclude From Internet
19. Other

**21. ESTIMATED AGE (R)**

01. 0-5 Years
02. 6-10 Years
03. 11-20 Years
04. 21-40 Years
05. 41-60 Years
06. 61-100 Years
07. Over 100 Years

**22. OCCUPANCY (R)**

01. Immediate
02. 1-15 Days
03. 16-30 Days
04. 31-45 Days
05. 46-60 Days
06. 61-90 Days
07. 91 Days or More
08. See Listing Broker